

ALGARVEXPO
Vilamoura Marina
11.00 - 18.00
17 / 18 September 2016
www.algarvefair.com
sales@algarvefair.com
Tel: 282 380 317
Fax: 282 341201



Organised by **ANGLOPRESS Lda**



ANGLOPRESS Edições e
Publicidade, Lda
Capital Social €5000
NIPC 505379007

Matriculada na Conservatória do Registo
Comercial de Lagoa sob o N° 01602 / 140202

BOOKING FORM

(Please use **BLOCK** letters)

Company Name: _____

Address: _____

_____ Postcode: _____

Phone: _____

Fax: _____

E-mail: _____

Contact Person's Name: _____

Direct Phone N° _____

**We wish to make a reservation
for Stand N°:**

Rental fee: _____

VAT 23% _____

Total amount due: _____

Name to appear on Facia Board _____

Type of Business _____

Anglopress reserve the right to refuse any booking if they consider the type of
business to be unsuitable for ALGARVEPO

PAYMENT

All payments should be made in Euros payable to
“**Anglopress**”. Your name must accompany the payment.

Account Name: Anglopress

NIB: 0033 0000 4539 4999 155 05

SWIFT: BCOMPTPL

IBAN: PT50 0033 0000 4539 4999 155 05

Cheques

I enclose a Cheque Total € _____

Payment by Bank Transfer € _____

N° Contribuinte _____

**PLEASE SEND A REMITTANCE ADVICET TO THE FAIR
MANAGER (Address below)**

INVOICING DATA (if different from left)

Company Name: _____

Address: _____

Postcode: _____

I, the undersigned _____,
authorised representative of the aforementioned
company hereby agrees to be bound by the Conditions of
Exhibiting outlined below

Signature Date _____

Please send the completed Form with relevant payment to:
Apartado 13 • 8401-901 Lagoa

Conditions: (Please read carefully)

1. Stands that are not fully paid for 21 calendar days prior to the exhibition opening date may be re-sold and the deposit will be forfeited without further notice to the exhibitor
2. Exhibitors may only use the space on their stand and may not, under any circumstances, extend beyond that space
3. Stands may be occupied by one company only, unless stated above, or prior written permission has been given by the organisers
4. No banners or other promotional material may be displayed outside the area of their stand and no banners or promotional material may be displayed anywhere within the hotel or outside on the exterior walls
5. No distribution of sales material, leaflets or any other material is permitted outside the area of the exhibitors stand.
6. Stands must be staffed at all times, kept in good order and accessible to the public
7. Material may not be removed from the stands before the official closing time on the last day. Any infringement of this rule will incur a surcharge of 10%
8. The organisers accept no responsibility for any goods or items on the stand. Insurance cover is recommended
9. Stands must be ready for opening by 11:00 on the opening day
10. No vehicles will be allowed within the exhibition site after 10:30 on the opening day
11. The organisers reserve the right to refuse any booking without explanation.
12. Stand preparation may commence from 09:00 on Friday prior to opening and must be fully cleared by 17:00 on the Monday following the fair closing
13. Exhibitors are strongly recommended to insure their goods and remove all valuables
14. Stand locations may be changed by the organisers (in exceptional or unavoidable circumstances) to an alternative stand of the same size, or larger, without penalty
15. Stand sizes are for guidance only, exhibitors should check exact sizes personally if these are critical for their display
16. The stand fitting provided may not be altered in any way without prior written permission.
17. The design for space-only stands in must be submitted to the organisers for approval and may not block the view of surrounding stands